

Application Guidelines for Gifu Prefecture Compliance Fund to Prevent Spread of COVID-19

Application period: postmarked through April 23 (Thurs.), 2020 to May 20 (Wed.), 2020

Please apply by registered mail or online (online applications will open on April 30 (Wed.))

1. Application Requirements

Those who meet all of the following requirements are eligible to apply for the Compliance Fund.

- ① You are a business owner (small or medium-sized business or sole proprietor) who operates an eligible establishment (see attached list (1)) within Gifu Prefecture.
- ② You have gained the necessary permits and licenses, etc. to operate an eligible establishment and were operating this establishment as of the day before the suspension of operations request in accordance with the State of Emergency Measures came into effect (April 17, 2020).
- ③ You have complied with Gifu Prefecture's requests by suspending operations, etc. for the entire period designated by the State of Emergency Measures (April 18, 2020 to May 6, 2020). On the application form, you must fill in details regarding the status of your operations between April 18 and May 6.

Businesses with headquarters located outside Gifu Prefecture are also eligible. Food and beverage services establishments such as eateries, restaurants, and cafes, are also eligible if they have reduced business hours to between 8pm and 5am in order to cut down night-time operations (the serving of alcohol is limited to until 7pm). Such businesses which have suspended operations all day are also eligible.

Establishments which suspend operations in compliance with the request are eligible to receive the fund irrespective of floor area.

- ④ No representatives, executives, employees, workers, or other members of the business applying for compensation are a gang as stipulated in the Gifu Prefecture Organized Crime Exclusion Ordinance Article 2 Paragraph 1, a gang member as stipulated in Paragraph 2, or a gang, etc. as stipulated in Paragraph 3 of the same Article, and furthermore, will not be so in the future. Additionally, no gangs, gang members, or gangs, etc. as defined above, have any participation in the operations of the business applying for the fund.

2. Documents required for application

Please submit the application documents as prescribed in the attached list (2). The submission of additional documents or further explanation may be requested of you as necessary. Application documents will not be returned to you.

How to obtain the required documents

The documents, etc. required for application can be obtained from the following places.

- Downloaded from the Gifu Prefectural Government's website
- Prefectural Branch Offices *shinko-bosai-ka* 振興防災課 or *sangyo-rodo-ka* 産業労働課 (inside the General Government Building 総合庁舎内)
- The designated division at your local municipal office

3. How to apply

① Applying by post

Please submit application documents to the address below.

Please send documents by a method such as registered mail where post can be tracked.

※Applications will be received postmarked through May 20 (Wed.)

Address: 〒500-8570 *Gifu kencho, Shingata-korona kakudai-boshi kyoryokukin uketsuke-kakari*
(岐阜県庁 新型コロナ拡大防止協力金受付係 宛)

※Please affix a stamp and be sure to write the return name and address on the back of the envelope.

※Applicants must bear the postage cost.

② Applying online

Applications open on April 30 (Thurs.)

Details will be posted on the Gifu Prefectural Government's website at a later date.

(Applications must be submitted by 23:59 on May 20 (Wed.))

※Applications delivered in person will not be accepted.

4. Application decision

Application documents will be screened upon receipt, and the Compliance Fund will be paid in the event that they are judged to be satisfactory. Payments will be made from May 8 (Fri.), 2020 onwards in the order in which applications were received.

5. Notification of results, etc.

In the event that a decision is made to pay you the Compliance Fund after your application documents have been screened, the payment will be made to you directly in place of a notification.

In the event that a decision is made to not pay you the Compliance Fund after your application documents have been screened, you will be sent a notification of this decision at a later date.

6. Other

1) In the event that facts come to light which reveal that the applicant does not meet the application conditions or has otherwise submitted false information after a payment decision has been made, Gifu Prefecture will rescind the Compliance Fund payment decision. In such cases, in addition to paying back the Compliance Fund, the applicant will be required to pay an additional charge for each day from when the Compliance Fund was received to when it is returned (the amount will be calculated based on the annual interest rate of 10.95% against the Compliance Fund amount of 500,000 yen).

2) In the event that, for unavoidable reasons, you must resume business operations at an eligible establishment (including partially resuming operations at any of your establishments) within the designated period (April 18, 2020 to May 6, 2020), you must inform the Gifu Prefecture COVID-19 Compliance Fund Consultation Center (phone number: 058-278-2551).

3) Where necessary, such as in cases where facts come to light concerning false submitted information, the name of a business which receives the Compliance Fund and the name(s) of its establishment(s) may be made public.

○Please see Gifu Prefecture's website for details about application documents to be submitted (Japanese only).

https://www.pref.gifu.lg.jp/kinkyu-juyo-joho/shingata_corona_kyugyoyosei.html

Inquiries about the Compliance Fund

COVID-19 Compliance Fund Consultation Center (call center)

Phone number: 058-278-2551

Hours: 8:30 to 17:15 (lines are open on Saturdays, Sundays, and holidays as well)

Inquiries in Foreign Languages

(These organizations will provide interpretation between applicants and the above call center.)

Gifu Prefectural Consultation Center for Foreign Residents: 058-263-8066 / Sun-Fri / 9:00-18:00

Kamo Prefectural Branch Office (Portuguese): 0574-25-1858 / Mon-Fri / 9:00-16:00

(Tagalog): 0574-25-1858 / Mon, Wed, Fri / 9:00-16:00

Seino Prefectural Branch Office (Portuguese): 0584-73-3520 / Mon, Wed, Fri / 9:00-16:00